

Effective Date: 11/02/2015 Revision Date: NONE 20_

APPLICATION FOR EMPLOYMENT

All questions in this application must be filled out for employment consideration. No part of this application will be considered complete by reference to a resume or if the application is not signed.

NOTICE: All applicants are considered for employment without regard to race, colour, religion, sex, national origin, age, marital status or disability unrelated to job performance as required by the Equal Employment Opportunity Commission (EEOC) and the Americans with Disabilities Act (ADA). The Age Discrimination in Employment Act of 1967, as amended prohibits discrimination on the basis of age with respect to persons who are forty years of age or older. Applicants are not hired during the interview process. Hiring occurs after successful completion of initial training and a negative outcome on drug urinalysis. Drug urinalysis will be done within the 60-Day Probationary Period. Failure will result in immediate termination.

PLEASE PRINT Last Name First Middle_____ Present Address Position Applying for :_____ Date Available for work May we contact your present employer _____ PERSONAL Have you ever been convicted of a felony or crime involving theft or dishonesty? Yes _____No____ Have you ever been discharged for cause or forced to resign any position? Yes______No _____ If you answered yes to either of the above two questions, please give complete details. List any languages in which you can conduct business:



In case of an emergency please notify: Phone _____ _ _ Address Employment: List most recent employer and work background. Give complete addresses. If the following includes self-employment, state name of business, address and bank reference during this self-employment. This page must be completely filled out for employment consideration. Company
 Dates _____Address _____ City ____

 Tel: _____Start \$ _____ Final \$ _____
 Title Supervisor Duty _____ Reason for leaving_____ Company _____ Dates _____Address _____Final \$ _____Final \$ _____ Title Supervisor Duty _____ Reason for leaving___ Company _____
 Dates _____Address ____

 Tel: _____Start \$ _____Final \$ ____
 Reason for

leaving_____



Give the names of three references other than relatives or former employers: Name _____ Telephone: _____ Address _____ Occupation Years Known Relation_____ Name _____ Telephone: _____ Address______ Occupation ______Years Known _____Relation____ Name _____ Telephone: _____ Occupation ______Years Known _____Relation____ Education (Note: All statements will be verified, dates of academic attendance are needed for verification). High School_____ Address _____ Dates Attended ______ Degree Awarded _____ College/University______ Address ______ Dates Attended ______ Degree Awarded _______ Graduate School Address Dates Attended Degree Awarded

 Other
 Address

 Dates Attended
 Degree Awarded



Please read carefully before signing.

I certify that the information contained in this application is correct to the best of my knowledge and understanding, and that any false statement is sufficient cause for rejection of my application or dismissal after employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you.

In consideration of my employment, I agree to conform to the rules and regulations of Moline Electric Motor & Machine, Inc., and that my employment is at will and compensation can be terminated with or without cause and with or without notice at any time, at the option of either the company or myself. I understand that Moline Electric Motor & Machine, Inc., is a drug free company, and it is a condition to my employment to pass the drug test before my engagement.

I hereby authorize without reservation the company to obtain any background check from a consumer reporting agency, Federal, State, criminal which contain my past activities, as that term is defined under the federal Fair Credit Reporting Act, and I hereby agree to release the company and any parties furnishing such information to the company from any damages that may result from furnishing such information to the company, or on account of the company relying upon this information in evaluating my application for potential employment. I further authorize ongoing procurement of the above mentioned reports at any time during my employment.

I understand that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Signature of Applicant

DO NOT WRITE BELOW THIS LINE	.		
Hired By	Date)	
Start Date		Hourly Rate _	

Date



General Knowledge Questions

Make a check mark in the corresponding box below

	Excels	Good	Fair	Poor
Electric Motor Testing, i.e. surge/resistance/hi-pot etc.				
Dimensional Measuring with Micrometers to .0001				
Basic Hand Tools				
Specialty Hand Tools				
Electrical Testing Instruments				
Electricity				
Welding- MIG/TIG/Stick				
Plasma Cutting				
Hydraulic Punch Press/ Std. Press				
Machining				
Electric Motors				
Hydraulics				
Pumps				
How do you rate yourself on Workspace Cleanliness?				
Safety				
Forklift Operation				



Please describe below any qualifications and/or experience you may possess that was not addressed in the previous General Knowledge Questions.